



Memo No. 43.00.0000.117.24.005.15(Part). 229

Date : 02 November 2021

To: Chief Accounts Officer
Ministry of Cultural Affairs
3rd Phase, Segunbagicha, Dhaka.

Subject : Permission to attend the 23rd General Session of the World Heritage Convention to be held on 24-25 November 2021 at the UNESCO Headquarters in Paris, France.

The undersigned is directed to convey the Government's approval to the following officials to attend the 23rd General Session of the World Heritage Convention to be held on 24-25 November 2021 at the UNESCO Headquarters in Paris, France.

Sl.	Name & Designation	Position in the Team
01.	Mr. Md. Abul Monsur Secretary Ministry of Cultural Affairs	Leader of the Delegation
02.	Mr. Ratan Chandra Pandit Director General Department of Archaeology, Dhaka.	Member
03.	Ambassador, Embassy of the People's Republic of Bangladesh in Paris, France & Permanent Delegate of Bangladesh to UNESCO	Member
04.	Ms. Afroza Khan Mita, Regional Director, Department of Archaeology, Khulna.	Member

02. The approval is accorded in line with the terms and conditions placed herewith:

- All expenses including round trip airfare, transit allowances, terminal charges and other expenses in relation to the leader of the delegation will be borne by the Ministry of Cultural Affairs, Government of Bangladesh;
- All expenses of the remaining members of the delegation regarding this visit will be borne by the respective Department/ Offices as per existing rules and practices;
- The period to be spent for this visit including transit will be treated as on duty for the Government officials.
- The officials shall draw his pay and allowances (where applicable) for the time stipulated in local currency and no part their should be drawn in foreign currency.
- The members of the delegation in the Serial number 3 will be attending the Session from the Embassy of Bangladesh, Paris and no expenses will be incurred in this relation ;
- The officials will submit a report about this tour to the Ministry of Cultural Affairs within 10 (ten) days of their return.
- The members of the delegation will visit France on 23-26 November 2021(except travel and transit time).

03. This order is issued with the approval of the competent authority.

Qamr 02.11.2021
Kazi Nurul Islam
Deputy Secretary
Phone: +88029511071
Email: kashbone@gmail.com

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Copy: For kind information and necessary action (not in line with the seniority)

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to the Honourable Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
5. Md. Abul Monsur, Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
6. H.E Ambassador, Embassy of the People's Republic of Bangladesh in Paris, France.
7. H.E. Ambassador, Embassy of the People's Republic of France, House-18, Road-108, Gulshan-2, Dhaka-1212.
8. Additional Secretary(Admin), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
9. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka.
10. Mr. Ratan Chandra Pandit, Director General, Department of Archaeology, Dhaka.
11. Joint Secretary (Budget), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
12. Deputy Secretary & DDO, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
13. PS to Hon'ble State Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
14. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
15. Director, Hazrat Shahjalal International Airport, Dhaka.
16. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
17. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
18. Afroza Khan Mita, Regional Director, Department of Archaeology, Khulna.
19. Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka (For publication in the website).
20. Office Copy.

02.11.2021
Kazi Nurul Islam
Deputy Secretary